

## **Registration Policies**

*Bluewater Gymnastics Club is a not-for-profit Community Recreation organization supported by parents, and volunteers, and fundraising to help with operating costs. We have a management team led by an Executive Director.*

Payments: All fees due upon registration. We accept cash, cheques, Visa, MasterCard, Debit, and e-transfer. There will be a \$25 charge for all NSF cheques.

Registration: Due to limited spaces, registrations are accepted on a first-come, first-serve basis. Registration is not considered confirmed until full payment is received. Registrations will only be taken if accompanied by a form payment and all waivers signed including covid-19 waivers.

### GO Fee/Programming Fee:

1. An annual registration fee of \$40 is applied to each student upon registration for any 3 classes, 1 drop in or if attending more than 3 days of camp.
2. Fee is valid only for classes or camps between July 1 and June 30 of each calendar year.
3. Fee is an insurance and membership fee through Gymnastics Ontario.
4. The GO/Programming fee is non-refundable and is not eligible for pro-rate.

### Refunds:

1. Refunds are available prior to the first week of classes only as we need to register with GO.
2. Refunds during the program will be given for illness/injury only for more than 2 weeks absent. A doctor's certificate must be presented. All refunds for any classes/ camps taking place after July 1<sup>st</sup> for approved illness/medical reasons will be subject to an additional \$50 administrative fee as we have the GO fee already paid and the spot was held.
3. No covid-19 refunds are available as we have held your spot.

### Cancellations:

Bluewater Gymnastics Club reserves the right to cancel or change class times due to insufficient enrolment or a government shut down. Notice will be provided within the first 2 weeks of the program if applicable. If we cancel a class due to insufficient enrolment, a full refund will be offered. Classes may be cancelled in the event of inclement weather (example: when police issue notice to stay off the roads or school buses are not running). No make-up classes offered due to weather/power outage related gym closures. Notices will be posted on social media.

Credits: Credits may be offered toward another class if requested prior to the session starting as we have held this spot for you. Credits must be used in the current calendar year and are non-transferable. Credit only applies to the remaining classes. Credits may be offered due to a COVID-19 shut down for our recreational program. Our competitive program will not receive credits if online classes are offered.

Make-up Classes: Make-up classes are not available in order to maintain coach-athlete ratios within a tight schedule of gym availability. \*Due to unprecedented times of COVID-19 if there is a shut down make up classes may be offered.

We thank you for choosing Bluewater Gymnastics Community Recreation Centre.

For feedback, questions, or concerns please call our office during business hours.